



St. Thomas/St. John Division
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Tel (340) 774-8181
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**OFFICE OF THE
TERRITORIAL PUBLIC DEFENDER**
Government of the U.S. Virgin Islands



St. Croix Division
1B Clifton Hill; 2nd Floor
P.O. Box 2635
Kingshill, St. Croix VI 00850-
2635
Tel (340) 773-6312

VACANCY NOTICE

POSITION TITLE: ASSISTANT TERRITORIAL PUBLIC DEFENDER
LOCATION: ST. THOMAS/ST. JOHN DISTRICT
POSTING DATE: MONDAY, MAY 5, 2025
DEADLINE: OPEN UNTIL FILLED

The Assistant Territorial Public Defender works under the direction and supervision of the Chief Territorial Public Defender and the Deputy Chief Territorial Public Defender.

DUTIES (not all inclusive):

- Provides zealous, effective, and professional legal representation to clients charged with criminal offenses.
- Interviews clients to determine all relevant facts known to the clients.
- Protects the rights of clients.
- Promptly investigates the facts or cause for the facts of a case to be investigated.
- Research or cause to be researched the applicable laws, cases, and statutes to the clients' case.
- Interviews witnesses and prepares them when applicable for trial.

REQUIRED EDUCATION/EXPERIENCE:

A Jurist Doctorate Degree from an accredited Law School and admission to the Virgin Islands Bar, or Special Admissions in accordance with Supreme Court Rule (202) with commitment on taking the V.I. Bar Examination

HOW TO APPLY:

Please forward your resume, cover letter, references, and other credentials to Renelle C. Stephens, Assistant Administrator, at renelle.stephens@otpd.vi.gov.

Julie Smith Todman, Esq.
Chief Territorial Public Defender

5/6/2025
Date

“Equal Opportunity Employer”