



**OFFICE OF THE
TERRITORIAL PUBLIC DEFENDER**
Government of the U.S. Virgin Islands



St. Thomas/St. John Division
3730 Altona
Suite #200
P.O. Box 6040
St. Thomas, VI 00804-6040
Tel (340) 774-8181
Fax (340) 774-3052

St. Croix Division
1B Clifton Hill
P.O. Box 2635
Kingshill, St. Croix VI 0085
Tel (340) 773-6312
Fax (340) 778-6823

VACANCY NOTICE

POSITION TITLE: **DEPUTY TERRITORIAL CHIEF PUBLIC DEFENDER**

LOCATION(S): **ST. CROIX DISTRICT
ST. THOMAS/ST. JOHN DISTRICT**

POSTING DATE: **FEBURARY 14, 2024**

DEADLINE: **FEBRUARY 29, 2024**

JOB DEFINITION:

The Deputy Territorial Chief Public Defender works under the direction and supervision of the Chief Public Defender. The Deputy Territorial Chief Public Defender is the supervisor of the attorneys within their respective District Office.

DUTIES (not all inclusive):


- Interview clients to determine all relevant facts known to the clients.
- Protect the rights of clients.
- Promptly investigates the facts or cause for the facts of a case to be investigated.
- Keep the client informed as to the development(s) of his/her case, and the progress of his/her defense, and respond to any reasonable requests(s) for information by the client.
- Research or cause to be researched the applicable laws, cases, and statutes to the client's case.
- Interview witnesses and prepares them when applicable for trial.
- Advise the client as to his/her case, so that the client may make an informed decision as to what plea to enter.
- Control the case once the client decides as to what plea to enter.
- Represent clients in a zealous manner within the bounds of the law.

REQUIRED EDUCATION/EXPERIENCE:

A Jurist Doctorate Degree from an accredited Law School and admission to the Virgin Islands Bar, or Special Admissions in accordance with Supreme Court of the Virgin Islands Rule (202) with commitment on taking the V.I. Bar Examination.

TO APPLY:

Resumes, cover letters, writing samples, references, and other credentials can be forwarded to Ms. Kieran J. Isidore, Administrator, at kieran.isidore@otpd.vi.gov, (340) 773-6312 ext. 2223 or to Ms. Renelle C. Stephens, Assistant Administrator, at renelle.stephens@otpd.vi.gov, (340) 774-8181 ext. 3223 for further details.



Julie S. Todman, Esq.
Chief Territorial Public Defender

2/14/2024
Date

“Equal Opportunity Employer”